

**Asbury United Methodist Church
2014-2015 Rental Agreement**

Your signature and deposit are required to process this agreement. Partial payment of the rental fee (50%) is required at the time of reservation. The remainder of the rental fees and all staff fees are due no later than 14 days prior to the event. Please make checks payable to Asbury United Methodist Church.

By signing below, I signify that I have read and understand the policies set forth in this document, and I understand and agree to the above agreement and fee assessment. I also understand that /we will take full responsibility for any damages to the church property and/or personal injury incurred while using Asbury facilities.

Signature of Church Personnel: _____

Date: _____

Trustee Approval: _____

Date: _____

Signature of User: _____

Date: _____

For Church Administration or Trustee Use Only

Notes:

Conditions / Restrictions: _____

Fees Received: Key Deposit Date _____ Facility Deposit Date _____ Received By _____

Deposit Ret.: Key Deposit Date _____ Facility Deposit Date _____ Received By _____

Facility Rental: 50% Paid Date _____ Amount _____ Received By _____

Remainder Date _____ Amount _____ Received By _____

Notes after inspection:

